

## **Esports Club's Revised Constitution 9/21/2020**

### **Mission Statement:**

The mission of the Esports Club is to build a supportive community for students interested in the esports / gaming ecosystem. The club will provide its members not just opportunities to improve their esports / gaming skills but also for networking and team building.

### **ARTICLE I: Club Name**

The official name of this club is the Esports Club. This is meant to be general. The members can include anyone within the esports ecosystem (players, spectators/fans, cosplay, artists, broadcasters, and game designers).

### **ARTICLE II: Purpose**

- Provide a sense of community for anyone that is interested in participating.
- Engage students with a wide variety of skills and interest.
- Create an accepting and inclusive environment.
- Provide opportunities for students to pursue their area of interests.

### **ARTICLE III: Membership & Eligibility**

- Open to all current students of Coastline Community College
- 2.0 GPA , solid attendance, and good behavior
- Attend one meeting or activity per month

### **ARTICLE IV: Elections**

- Elections will be held within the first four weeks of the fall semester for new members to get the opportunity to become an officer.
- Elections for the executive board (president, vice president, secretary, historian, and treasurer) shall be open to all members of the club and held in public either in person or online.
- Newcomers are welcome to run for an office position, but must have a semester in the club in order to run for President.
- Two years is the maximum time to hold office.
- If a vacancy occurs in the office of the president, the vice president shall assume the office for the remainder of the term. All other vacancies shall be filled by special election.

## **ARTICLE V: Organization - Officers & Duties**

### *President*

Acts as executive leader of the club and is responsible for day-to-day operations including but not limited to preparing agendas, supervising officers, and facilitating club meetings.

Specific responsibilities include:

- Creates an inclusive and welcoming environment for all students
- Plan and create an agenda for all meetings.
- Must have time to put effort into growing and organizing the club.
- Lead by example - appropriate, fair, and respectful
- Communicate club activities and meetings to all members.

### *Vice President*

Fulfills duties of the President any time the President may be absent and/or when the position becomes vacant. Assists the President in carrying out their duties.

Specific responsibilities include:

- Help the President organize and plan.
- Track attendance at meetings and events.
- Put effort into growing and organizing the club.

### *Treasurer*

Reviews and makes recommendations on matters pertaining to club income and expenditures. Works closely with the club advisor to manage funds. Submits financial reports to the club members as requested. Meets with Coastline Business Office to understand the expectations and policies related to club finances.

Specific responsibilities include:

- Maintain financial accounts.
- Follow all financial procedures.
- Responsible for purchasing prizes and awards.

### *Secretary*

Assists President in preparation of club meeting agendas. Takes and transcribes minutes (official notes) at all official club meetings. Compiles and distributes handouts and publicity items. Writes and sends all correspondence for the club. Works with club advisor to ensure minutes detail necessary information for club reimbursements or event requests.

Specific responsibilities include:

- Take official meeting minutes and provide a copy to the club advisor.
- Ensure all members get copies of any document that is needed to be distributed.

### *Historian / PR Marketing*

Takes photos, collects memorabilia, and takes videos of all fall and spring semester club activities as determined by the club. Assists in the promotion of the club to the campus community.

Specific responsibilities include:

- Take pictures and submit content to club advisors for social media posting.
- Put photos into a scrapbook or slideshow.
- Maintains records of the announcements channel in the club discord.
- Maintains records of all tournament activities for the club.

### **ARTICLE VI: Club Advisor**

- The Club Advisor must be an official Staff member at Coastline Community College.
- Must have a bachelor degree or higher.
- Will be responsible for:
  - Represent the club within the college in a capacity appropriate for the advisor role.
  - Empowers the officers and members to lead the club.
  - Advises club leadership to integrate with and advance student life at the college.

### **ARTICLE VII: Meetings**

- Regular meetings shall be held monthly during the regular school year.
- Meetings are to be either in person or on-line.
- Quorum shall consist of two-thirds of the membership in order to make any major decisions.
- All members allowed to add topics to the agenda.
- Agenda topics must be received by the president 3 days prior to the meeting.
- Meetings can be chaired by anyone on the executive board.

### **ARTICLE VIII: Amendments**

- These bylaws may be amended by two-thirds (2/3) majority vote of the chapter membership.
- Notice: All members shall receive advance notice of the proposed amendment at least five days before the meeting.